



S.M.A.R.T. Summer Program Teachers – Elementary School Job Description

Start & End Date: June 14-August 26

Salary: \$20/hour, Hours: 12-16 hours/week, 8:30am-12:00pm (Monday-Thursday)

Are you looking to make a BIG impact in your LOCAL community? Relentless Academy is looking for dedicated math and reading specialists/teachers to teach youth in grades K-12 for our S.M.A.R.T. Summer Program part-time. Specifically, we have openings in the following classrooms as follows: Elementary School.

Relentless Academy is a 501c(3) nonprofit that provides affordable and accessible S.M.A.R.T. (Science, Math, Art, Reading, Technology) programming which includes music and financial literacy instruction for underserved youth in grades K-12 beginning June 14-August 27. Our mission is to prepare the next generation of leaders for S.M.A.R.T. proficiency to close the academic achievement and wealth gap among families in underserved communities. In this part-time position you will be responsible for the following:

Essential Functions:

- **SHARING YOUR PASSION AND ENTHUSIASM** for your subject area and ensure fun while obtaining desired academic results
- **CAN DO ATTITUDE:** Going above and beyond to **ENGAGE** students according to the MN Standards for which we have identified. This means being creative and thinking outside of the box to engage students in the classroom and provide culturally relevant teaching methods to reach a variety of different learners.
- **STEWARDSHIP AND SAFETY:** Following our COVID 19 and all other safety policies
- **SCHEDULE:** Working approximately 14-16 hours per week
- Working with colleagues, support staff, program manager or executive director to plan culturally inclusive and developmentally appropriate activities that support different cultures, backgrounds, and age levels.
- Communicate any space concerns or program needs to program manager.
- Role model and work with youth to understand the goals of Relentless Academy
- Maintain daily, open communication with parents.
- Record all medical incidents in the med log and complete any necessary paperwork regarding program incident reports.
- Communicate child concerns and family needs to program manager or executive director

- Adhere to Relentless Academy's guidelines and policies
- Experience working with staff and families from diverse backgrounds and experiences
- Licensed teacher (not required but preferred)
- Regular attendance and showing up to work on time is a must
- Must be reliable and able to work Monday-Thursday from 8am-12pm for 11 weeks
- Must have a reliable vehicle and valid driver's license (preferred)
- Ensure that the site is kept clean, organized, and that COVID-19 protocols are followed
- Be a leader in parent communication and address parent concerns in a timely manner. Seek the help of the Camp Program Manager and/or Executive Director when necessary.
- Attend all required trainings, meetings, orientations, and the end of the summer showcase on Thursday, August 26 from 4:30pm-6:30pm.

Relationships: This position reports to the Program Manager. The teaching staff will interact regularly with the camp program manager, camp staff, campers, and parents from various diverse backgrounds.

Work Conditions:

- Must have the physical ability to lead and participate in camp activities, which may include outdoor hiking, canoeing, swimming, physical games, walking, and other activities.
- Must be capable of carrying loads of up to 60 pounds
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: semi – reaching to full-reach overhead, crouching, kneeling, working in narrow and/or confining spaces, overhead, and at ground level, twisting of the waist, shoulders, and legs, wrist, etc.
- Ability to work with a computer or digital device for a prolonged period of time.
- Ability to sit/stand/walk for prolonged period of time.

Additional Notes:

This job description represents the major functions of the position but is not intended to be all-inclusive. This position is also responsible for taking direction from the Camp Executive Director, their representatives in completing projects or performing duties deemed necessary for the camps' success.

Background check: Required

Class size: 15 or fewer

Website: www.relentlessacademy.org

Work Remotely: No

COVID-19 Precaution(s):

- If selected, remote interview process
- Personal protective equipment provided or required
- Social distancing guidelines in place
- Sanitizing, disinfecting, or cleaning procedures in place

APPLY: Send cover letter and resume to info@relentlessacademy.org